

HELP WANTED

In accordance with the employment policies of Austin County, Texas A&M AgriLife Extension Service of Austin County is accepting applications for a

Full Time Secretary position

Applicants must have knowledge of Microsoft Excel, PowerPoint and Word and have excellent computer, typing, grammar, and people skills.

Austin County is an equal opportunity employer and will not discriminate against any person for reason of socioeconomic level, age, race, sex, religion, handicap or national origin.

Applications may be obtained from the Texas A&M AgriLife Extension Office, located at 800 E Wendt St, Bellville, TX 77418. Applications will be accepted until position is filled.

